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Green Transportation Grant Program Construction Grant Agreement			
Agreement Number	PTD1158	Grantee:	City of Everett
Term of Agreement	July 1, 2025 through June 30, 2027		Everett Transit
Vendor #	916001248		3201 Smith Ave.; Suite 200
UEI	NB35N2NU35J3		Everett, WA 98201-4594
ALN # / ALN Name	N/A		
Indirect Cost Rate	N/A		
R & D	No	Contact:	Amanda Koerber
Service Area	Snohomish County	Email:	akoerber@everettwa.gov

THIS AGREEMENT, entered into by the Washington State Department of Transportation, hereinafter "WSDOT," and the Grantee identified above, hereinafter the "GRANTEE," individually the "PARTY" and collectively the "PARTIES."

WHEREAS, the State of Washington in its Sessions Laws of 2025, ESSB 5161 Sections 221 and 308 authorizes funding for Public Transportation Programs and other special proviso funding as identified in the budget through its 2025-2027 biennial appropriations to WSDOT; and

WHEREAS, the GRANTEE has requested funds for the project(s) or program(s) shown under the heading titled "Funding by Project" (hereinafter known as the "Project(s)") which has been selected by WSDOT for funding assistance.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, or attached and incorporated and made a part hereof, IT IS MUTUALLY AGREED AS FOLLOWS:

SECTION 1 SCOPE OF WORK AND BUDGET

Funding by Project

Project Title: City of Everett - Inductive Charging at Everett Station

UPIN # GT252702

Scope of Work: Purchase and install charging units and associated equipment.

Funds	Current Percentage	Current Funds	Projected Funds	Total Funds
Green Transportation - CCA	85.00%	\$2,550,000		\$2,550,000
Grant Funds	85.00%	\$2,550,000	\$0	\$2,550,000
Contractor's Funds	15.00%	\$450,000	\$0	\$450,000
Total Project Cost	100%	\$3,000,000	\$0	\$3,000,000

Budget: Current State Funds reflect total funding appropriated by the Washington State Legislature for the 2025-2027 biennium. As applicable, Federal Funds are subject to availability of federal apportionments and obligation by the Federal Transit Administration (FTA).

Construction Milestones

Phases	Date
Preliminary Engineering Start Date	Aug-25
Environmental Documents (NEPA/SEPA)	Aug-25
Right of Way Certification	Aug-25
Contract Award Date	Aug-25
Construction Operationally Complete	Feb-27

Section 2

Purpose of Agreement

- A. The purpose of this AGREEMENT is for WSDOT to provide funds to the GRANTEE for the planning, design, acquisition, construction, and/or improvements of capital rolling stock, equipment, facilities, and/or infrastructure to be used in the provision of public transportation services to persons in the State of Washington, referred to as the "Project." Reference to the "Project" shall include all such capital rolling stock, equipment, facilities, and/or infrastructure (collectively, "Project Assets") designed, acquired, constructed, improved, or installed under this AGREEMENT.
- B. If this AGREEMENT includes any federal funding through WSDOT Public Transportation Division, in addition to the requirements of Sections 1 through 47 of the AGREEMENT the GRANTEE will also comply with all requirements imposed by, or pursuant to 49 USC Chapter 53, all other applicable federal laws, regulations and requirements and the requirements set forth in Exhibit I, Summary of Federal Requirements, which is attached hereto and by this reference incorporated into this AGREEMENT.
- C. On projects where WSDOT is providing only state funds and the GRANTEE is using funds received directly from the federal government as their share or part thereof on the Project, the GRANTEE must assume full responsibility for complying with all federal rules and regulations.
- D. If the GRANTEE is found in non-compliance with federal rules and regulations, the GRANTEE shall provide written notification to WSDOT supplying details related to the non-compliance. Both PARTIES will analyze and determine the impact on the scope, schedule, and funding of the Project. Remedies required up to and including the return of funds will be identified to ensure the Project's scope of work is met as intended.

Section 3

Scope of Agreement

- A. The GRANTEE agrees to perform the work and complete the Project as described and detailed in Section 1. The GRANTEE shall complete the Project within the project limits described in Section 1. The GRANTEE shall operate the rolling stock/equipment in the service area as described in Section 1.
- B. **Project Administration:** WSDOT is responsible for the Federal Transit Administration's (FTA) oversight and management functions for FTA-funded projects if FTA funds are awarded through WSDOT Public Transportation Division. The GRANTEE agrees that WSDOT shall have the authority to carry out this responsibility, which includes but is not limited to, access to project-related documents for review, processing, and approval, as applicable, for each Project. For any Project where the GRANTEE requires work or services to be performed by WSDOT for the GRANTEE to be in compliance with state and federal requirements, the GRANTEE agrees to reimburse WSDOT for all of the actual direct and indirect costs incurred by WSDOT for the performance of the work or services.

Section 4

General Compliance Assurance

- A. The GRANTEE agrees to comply with all instructions as prescribed in the *WSDOT Public Transportation State Grant Programs Guidebook*, hereinafter referred to as the “Guidebook”, and any amendments thereto, found at <https://wsdot.wa.gov/business-wsdot/grants/public-transportation-grants/manage-your-public-transportation-grant> which by this reference is incorporated herein as if fully set forth in this AGREEMENT.
- B. The GRANTEE agrees that WSDOT, and/or any authorized WSDOT representative, shall have not only the right to monitor the compliance of the GRANTEE with respect to the provisions of this AGREEMENT but also have the right to seek judicial enforcement with regard to any matter arising under this AGREEMENT.

Section 5

Term of Agreement

The Project period of this AGREEMENT shall commence and terminate on the dates shown in the caption space header titled “Term of Agreement” regardless of the date of execution of this AGREEMENT unless terminated as provided herein. The caption space header titled “Term of Agreement” and all caption space headers above are by this reference incorporated herein into the AGREEMENT as if fully set forth in the AGREEMENT.

Section 6

State Review of Project

- A. WSDOT shall review the Project identified in this AGREEMENT as **Section 1- Scope of Work and Budget**, at least semiannually to determine whether the Project is making satisfactory progress. If WSDOT has awarded funds, but the GRANTEE does not report satisfactory activity within one (1) year of the initial grant award, WSDOT shall review the Project to determine whether the grant should be terminated as provided in **Section 37, Termination**.
- B. The GRANTEE shall deliver the scope of the Project as described in **Section 1- Scope of Work and Budget**. WSDOT shall review deviations from the approved scope or non - delivery of a specific phase to determine whether the project still meets the Project intent. If the Project is found in misalignment with the original intent, WSDOT will determine the best course of action including extending the Project’s schedule, requesting approval for the change, or requesting repayment. The time for repayment and the amount will be negotiated between WSDOT and the GRANTEE.

Section 7

Project Costs and Minimum GRANTEE’s Match Requirement

- A. The reimbursable costs of the Project shall not exceed the amounts detailed in **Section 1- Scope of Work and Budget**. The GRANTEE agrees to expend eligible funds, together with other funds allocated for the Project, in an amount sufficient to complete the Project as detailed in **Section 1**. If at any time the GRANTEE becomes aware that the cost of the Project will exceed or be less than the amount identified in **Section 1**, the GRANTEE shall notify WSDOT in writing within thirty (30) calendar days of making that determination.

- B. The GRANTEE is required to provide a minimum match percentage of funds for the Project as identified in **Section 1 – Scope of Work and Budget**, indicated as GRANTEE's Funds. Any reduction in the match will result in a proportional reduction in grant funds.

Section 8 Energy Credit

To the extent GRANTEE receives any monies from the sale or disposition of energy credits, decarbonization credits, environmental credits, or any other monies through its participation in a like program, GRANTEE agrees to reinvest those monies into services and projects consistent with WSDOT's public transportation grant program. GRANTEE'S obligation to reinvest these monies under this provision shall be in an amount no less than the proportion of WSDOT's funding of this AGREEMENT.

Section 9 Inspection of the Project

- A. The GRANTEE shall inspect any Project Assets purchased pursuant to this AGREEMENT at the time of delivery to the GRANTEE. The GRANTEE has fifteen (15) calendar days from delivery to either accept or reject the Project Assets. If rejected, the GRANTEE shall provide a written notice specifying the Project Asset deficiencies to its vendor and WSDOT, allowing the vendor a reasonable amount of time to cure the deficiencies or defects. Upon receipt and acceptance of Project Assets, the GRANTEE agrees that it has fully inspected the Project Asset and accepts it as suitable for the purpose under this AGREEMENT, as being in good condition and state of good repair, and that the GRANTEE is satisfied with the Project Asset and that the Project Asset complies with all applicable regulations, rules, and laws. Payment to the vendor must occur within thirty (30) days of the Project Asset acceptance.
- B. The GRANTEE shall inspect the Project to ensure conformity with the approved plans and specifications. WSDOT shall review the completed work to ensure conformity with the Project described and detailed in **Section 1** and state, local, and federal requirements as appropriate. WSDOT shall also review project documentation during various phases, as appropriate, to ensure conformity with state, local, and federal requirements.

Section 10 Provisions for Specific Grant Programs

- A. **Regional Mobility Grant Program.**
1. In accordance with RCW 47.04.290 a transit agency that receives state grant funding for a park and ride lot must establish a process for private transportation providers to apply for the use of the park and ride facility.
 2. A draft Performance Measurement Plan (PMP) must be submitted to WSDOT before submitting the first reimbursement request. If the GRANTEE does not submit a PMP and is nonresponsive to requests from WSDOT for improvements and information, the GRANTEE may be deemed out of compliance.
 3. The GRANTEE must provide annual performance reports for four calendar years after the project is operationally complete, as prescribed in the GUIDEBOOK, and any amendments thereto, or as WSDOT may require, including, but not limited to interim and annual reports. Annual Performance Report must include a summary of overall project performance and supporting data.

B. Public Transit Rideshare Grant Program.

1. All vehicles purchased under this program must be placed into service within twelve (12) months of the vehicle acceptance date.
2. Vehicles that are being replaced must be disposed of by selling, donating, or surplusizing each vehicle within three (3) months of the GRANTEE's written acceptance of the WSDOT funded replacement.

Section 11

Miscellaneous Charges and Conditions

The GRANTEE shall pay and be solely responsible for all storage charges, parking charges, late fees, and fines, as well as any fees (including vehicle registration, license, safety, and emission control inspection fees) and taxes, except applicable state sales or use tax, which may be imposed with respect to the Project by a duly constituted governmental authority as the result of the GRANTEE's use or intended use of the Project and Project Assets. Required visual and road test inspection fees related to the acceptance of vehicles, and software licensing use fees, are eligible for reimbursement. All replacements, repairs, or substitutions of parts for Project Assets shall be at the cost and expense of the GRANTEE.

Section 12

Purchases

The GRANTEE shall make purchases pursuant to this AGREEMENT through written procurement procedures in alignment with the GUIDEBOOK and compliant with state and federal requirements as applicable.

Section 13

Payment

- A. State and/or federal funds may be used to reimburse the GRANTEE for allowable expenses incurred in completing the Project as described in **Section 1**. Allowable Project expenses shall be determined by WSDOT as described in the GUIDEBOOK, and any amendments thereto. In no event shall the total amount reimbursed by WSDOT exceed the Total Project Cost, less any GRANTEE's Funds, identified in **Section 1**.
- B. Payment will be made by WSDOT on a reimbursable basis for actual net Project costs incurred within the timeframe identified in **Section 1**. Such costs to be reimbursed shall be calculated as described in the GUIDEBOOK, and any amendments thereto. WSDOT shall make no payments for costs incurred prior to the beginning or after the end date of the "Term of Agreement" as set forth in the caption space header above. The GRANTEE shall submit a claim reimbursement detailing the costs incurred and necessary supporting documentation. Such claim reimbursements may be submitted no more than once a month and no less than once per quarter as warranted by project expenditures. If approved by WSDOT, said claim reimbursements shall be paid by WSDOT within thirty (30) days of submission to WSDOT. Payment is subject to the submission to and approval by WSDOT of appropriate invoices, reports, and financial summaries. Any financial summaries submitted to WSDOT must include a record of the actual costs.
- C. The GRANTEE shall submit a claim reimbursement for completed work in the same state fiscal year in which it was incurred. Pursuant to RCW 43.88.020(13) "fiscal year" is defined as the year beginning July 1 and ending the following June 30. Reimbursement requests must be received no later than July 15th of the following state fiscal year. If the GRANTEE is unable to provide a claim reimbursement by this date, the GRANTEE shall provide an

estimate of the charges to be billed no later than July 15th so WSDOT may accrue the expenditures in the proper fiscal year. Any claim reimbursement submitted after the timeframe prescribed above may not be eligible for reimbursement.

- D. Progress Payments for Federally Funded Construction:** For federally funded construction contracts, the GRANTEE is required to make progress payments based on a percentage-of-completion method. WSDOT will reimburse the GRANTEE for eligible costs as identified in the claim reimbursement.
- E. Progress Payments for Heavy-Duty Buses:** For heavy-duty transit bus (“bus”) purchases, WSDOT may reimburse the GRANTEE for progress payments made to a bus manufacturer prior to the final delivery of the bus.
1. Progress payments will only be made for the completion of specific, discrete activities necessary for the manufacture of the bus.
 2. Progress payments are only allowable to bus manufacturers that are eligible to receive federal funds. It is the GRANTEE’s responsibility to obtain assurances confirming the manufacturer’s ability to deliver and comply with state and federal regulations and requirements.
 3. The GRANTEE must obtain adequate security for progress payments. The security for progress payments is typically a performance bond or letter of credit in the amount of the payments but there may be other types of security negotiated by the GRANTEE and the bus manufacturer as appropriate, such as receipt of title to the rolling stock at an appropriate point in the manufacturing process.
 4. The GRANTEE shall determine if progress payments are in the best interest of the GRANTEE after negotiating an anticipated delivery date for the bus(es) with the manufacturer. Regardless of whether the GRANTEE pursues progress payments, the GRANTEE shall include an anticipated delivery date for the bus(es) in the Purchase Order (PO) for the bus(es).
 5. To be eligible for reimbursement of progress payments, and prior to issuing a PO, the GRANTEE must negotiate a milestone payment schedule (MPS) with the bus manufacturer as applicable for each vehicle type and specifications. The MPS must identify a limited number of discrete activities whose completion qualifies for a milestone progress payment and an anticipated delivery date for the bus(es). The GRANTEE must submit the MPS to WSDOT for concurrence.
 6. Once the MPS is approved, the GRANTEE will include the MPS in the PO for the bus(es). A copy of the PO with the agreed-upon terms for the manufacturer’s delivery of the bus(es) must be submitted to WSDOT.
 7. During manufacture, if any of the terms of the PO need to be updated, the GRANTEE will implement a change order process. WSDOT concurrence on the change order is required prior to approving any changes to the terms of the PO.
 8. The GRANTEE will submit documentation of completion of each progress milestone when submitting a request for progress payment reimbursement. Images and/or other forms of tangible verification of milestone completion will be required.
 9. The GRANTEE will submit Quarterly Status Reports for the grant while the bus(es) is/are being built and until the final reimbursement is made. WSDOT will make final reimbursement for the bus(es) upon delivery and acceptance of the bus(es), per standard procedures. The GRANTEE is to comply with post-delivery bus purchase requirements.

If a bus(es) is/are not delivered within the terms and conditions of the PO, and WSDOT has reimbursed the GRANTEE for one or more progress payments, the GRANTEE shall reimburse WSDOT for all progress payments incurred.

Section 14

Assignments, Subcontracts, and Leases

- A. The GRANTEE shall submit to WSDOT as requested a copy of any contract, amendment, or change order thereto pertaining to this Project for review and documentation. This includes any completed Project facilities and/or infrastructure under this AGREEMENT, or other actions obligating the GRANTEE in any manner with any third party with respect to its rights and responsibilities under this AGREEMENT, including any leasing and/or lending the Project or any part thereof to be used by anyone not under the GRANTEE's direct supervision.
- B. The GRANTEE agrees to include all applicable sections of the AGREEMENT such as **Section 4 and Sections 15 through 34** of this AGREEMENT in all third-party contracts it enters into for the employment of any individuals, procurement of any materials, or the performance of any work to be accomplished under this AGREEMENT. Third-party contractors must include these sections in any subsequent subcontracts, as applicable.

Section 15

State Interest and Satisfactory Continuing Control

- A. This provision shall survive termination of this AGREEMENT.
- B. WSDOT shall retain a legal interest in all Project Assets, defined as any rolling stock, equipment, facilities, and infrastructure, through the minimum useful life of the assets. For rolling stock purchases, the title of the rolling stock shall designate the GRANTEE as the legal owner and registered owner. Through the end of the minimum useful life, as defined in the GUIDEBOOK, the GRANTEE shall maintain satisfactory continuing control of all Project Assets, defined as the legal assurance that Project Assets will remain available to be used for its authorized purpose until disposition. The GRANTEE shall certify its satisfactory continuing control through the reporting described in Section 16(F) below. The GRANTEE accepts WSDOT's legal interest in all Project Assets during their minimum useful life. The GRANTEE must receive pre-approval from WSDOT to dispose of any Project Asset prior to the end of its minimum useful life. Regardless of the date of disposal, WSDOT will receive the proportional Federal and/or State funded share, as identified in this AGREEMENT, of the value of the disposed asset.
- C. Subject to the GRANTEE's compliance with all terms of this AGREEMENT, WSDOT's legal interest in each Project Asset will be released at the end of the minimum useful life of the Project Asset, as defined in the GUIDEBOOK.

Section 16

Reports and Project Use

- A. This provision shall survive termination of this AGREEMENT.

- B. The GRANTEE agrees that the Project shall be used for the provision of public transportation services within the area indicated in **Section 1** for the duration of the Project Asset's minimum useful life, as set forth in the GUIDEBOOK. The GRANTEE further agrees that it will not use or permit the use of the Project in a negligent manner or in violation of any applicable law, or so as to avoid any insurance covering the same or permit the Project to become subject to any lien, charge, or encumbrance.
- C. The GRANTEE shall maintain comprehensive and collision insurance for vehicles and property insurance for non-vehicle assets adequate to cover the value of the Project Assets prior to vehicles and assets being placed into operation. For vehicles, the GRANTEE shall supply a copy of the Certificate of Insurance specifying such coverage to WSDOT with the first Claim Reimbursement, and supply proof of renewal, annually thereafter until the vehicle depreciates fully. The GRANTEE shall name WSDOT as an additional insured on the insurance through the minimum useful life of the vehicles. If the GRANTEE is self-insured, the GRANTEE shall supply a copy of the Certificate of Self-Insurance specifying such coverage to WSDOT with the first Claim Reimbursement.
- D. Should the GRANTEE unreasonably delay or fail to use the Project during the Project term and reporting period, defined as through the end of the minimum useful life of the Project Assets, the GRANTEE agrees that it may be required to refund up to the entire amount of the "State and/or Federal Funds" expended on the Project. The GRANTEE shall immediately notify WSDOT when any Project Assets are withdrawn from Project use or when the Project or any part thereof is used in a manner substantially different from that identified in **Section 1**. If the Project is permanently removed from public transportation services, the GRANTEE agrees to immediately notify WSDOT of its intentions regarding the disposal of Project Assets or any part of the Project thereof.
- E. **Reports.** The GRANTEE shall submit quarterly status reports to WSDOT for the Term of the Project, regarding the progress of the Project. The GRANTEE shall keep satisfactory written records regarding the use of the Project and shall submit the following reports to, and in a form, and at such times prescribed by WSDOT as set forth in the GUIDEBOOK, and any subsequent amendments thereto:
1. Quarterly status reports for the Term of the Project, regarding the progress of the Project.
 2. Grant program specific reports as prescribed in **Section 10**.
 3. Reports describing the current usage of the Project and other data which WSDOT may request from the GRANTEE by memos, e-mails or telephone requests.
 4. In the event any portion of the Project sustains disabling damage, the GRANTEE shall notify WSDOT immediately after the occasion of the damage, including the circumstances thereof.
 5. The GRANTEE shall collect and submit to WSDOT, at such time as WSDOT may require, such financial statements, data, records, contracts, and other documents related to the Project as may be deemed necessary by WSDOT.
- F. **Asset Management.** The GRANTEE shall submit a Transit Asset Management Plan, Facility Maintenance Plan, Equipment Maintenance Plan, Infrastructure Maintenance Plan, and/or Vehicle Maintenance Plan to WSDOT, as applicable and prescribed in the GUIDEBOOK. Subsequently, the GRANTEE shall submit an Annual Asset Inventory to WSDOT, for the duration of the minimum useful life of the Project Assets.

- G. **Remedies for Misuse or Noncompliance.** If WSDOT determines that the Project has been used in a manner materially different from that described in **Section 1**, or in a “Service Area” different than that described in **Section 1**, WSDOT may require the GRANTEE to repay WSDOT the grant funded share of the Project. WSDOT may also withhold payments should it determine that the GRANTEE has failed to materially comply with any provision of this AGREEMENT.

Section 17 **Maintenance of the Project**

- A. This provision shall survive termination of this AGREEMENT.
- B. The GRANTEE shall make all necessary repairs and reasonably maintain the Project Assets to assure it remains in good and operational condition until the end of its minimum useful life. The minimum useful life of a constructed project is determined based on the Architectural/Engineering requirements for each type of structure, materials used, industry standards, and other federal and/or state standards and specifications, as described in the GUIDEBOOK. The minimum useful life for rolling stock is defined in FTA Circular 5010.1F, as referenced in the GUIDEBOOK. The minimum useful life for other equipment shall be determined according to provisions in the GUIDEBOOK including manufacturer’s estimated useful life and industry standards. All service, materials, and repairs in connection with the use and operation of the Project during its minimum useful life shall be at the GRANTEE’s expense.
- C. GRANTEES who are transit agencies and/or who receive direct federal funding from FTA must also have a Transit Asset Management Plan submitted to WSDOT that details their plan to maintain the Project. GRANTEES must submit a written Vehicle, Equipment, Facility, and/or Infrastructure Maintenance Plan to WSDOT prior to the occupation and/or operation of the Project, as applicable and prescribed in the GUIDEBOOK. The GRANTEE agrees, at a minimum, to maintain the Project and service or replace parts at intervals recommended in the manuals and/or instructions provided by contractors, vendors, and/or component manufacturers, or sooner if needed. The GRANTEE shall have the Project routinely inspected and make arrangements for any appropriate service and repair under the manufacturer’s warranty, if applicable. WSDOT shall not be liable for repairs. The GRANTEE shall retain records of all maintenance and parts replacement performed on the Project in accordance with Section 25. The GRANTEE shall provide copies of such records to WSDOT, upon request.

Section 18 **Compliance with WSDOT Standards and Approval requirements**

- A. This provision applies to all projects with construction elements.
- B. The GRANTEE agrees the Project must comply with all applicable Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction M 41-10, and any applicable revisions thereto.
- C. If the GRANTEE receives federal funds through WSDOT Public Transportation Division for this project, the project must comply with WSDOT General Special Provisions, Local Agency (APWA) specifications and Washington State Department of Transportation Construction Manual M41-01, as applicable. WSDOT General Special Provision (GSP) related to Buy America/BABA requirements shall be included in the Plans, Specifications and Estimate

(PS&E). After the DBE goals are determined, the applicable WSDOT General Special Provision (GSP), for the type of goal set, shall be included in the Plans, Specifications and Estimate (PS&E). The GRANTEE shall coordinate with WSDOT for collecting the current version of both GSPs.

D. If the GRANTEE receives federal funds through WSDOT Public Transportation Division for this project, the GRANTEE shall coordinate with WSDOT and provide requested documentation for written approval prior to initiating any of the following classifications of work on this project after agreement execution, as applicable.

1. Preliminary engineering.
2. Right of way acquisition.
3. Final Design.
4. Construction.

E. If the project was initiated prior to agreement execution and the GRANTEE is seeking reimbursement for all or some of those activities up to pre-award authorization date, the GRANTEE shall submit requested documents to WSDOT to confirm federal aid requirements.

Section 19

No Obligations by the State Government

No contract between the GRANTEE and any contractor or subcontractor shall create any obligation or liability of WSDOT with regard to this AGREEMENT without WSDOT's specific written consent, regardless of WSDOT's concurrence in, or approval of, the award of any contract or subcontract or the solicitations thereof. The GRANTEE hereby agrees to include this provision in all contracts it enters into for the design, acquisition, and construction of facilities and/or infrastructure related to the Project, or the performance of any work to be accomplished under this AGREEMENT.

Section 20

Ethics

A. Relationships with Employees and Officers of WSDOT. The GRANTEE shall not extend any loan, gratuity, or gift of money in any form whatsoever to any employee or officer of WSDOT, nor shall the GRANTEE knowingly rent or purchase any Project equipment and materials from any employee or officer of WSDOT.

B. Employment of Former WSDOT Employees. The GRANTEE hereby warrants that it shall not employ on a full, part-time, or another basis during the period of this AGREEMENT, any professional or technical personnel who are or have been, at any time during the period of this AGREEMENT, in the employ of WSDOT without the written consent of WSDOT.

Section 21

Compliance with Laws and Regulations

- A. The GRANTEE agrees to abide by all applicable state and federal laws and regulations including but not limited to, those concerning employment, equal opportunity employment, nondiscrimination assurances, project record keeping necessary to evidence compliance with such federal and state laws and regulations, and retention of all such records. The GRANTEE will adhere to all applicable labor provisions in Title 49 RCW including the nondiscrimination provisions in Chapter 49.60 RCW.
- B. Additionally, the GRANTEE agrees to comply, as applicable, with the following:
 - 1. SB 5974 Move Ahead Washington
 - 2. RCW 70A.02 Healthy Environmental for All (HEAL) ACT
 - 3. RCW 70A. 65.260 Climate Commitment ACT
- C. If the GRANTEE receives federal funds through WSDOT Public Transportation Division for this project, the GRANTEE agrees to comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act (42 USC 4601 et seq.).
- D. The GRANTEE agrees to comply with all applicable requirements of chapter 43.21C RCW "State Environmental Policy Act" (SEPA) and for federally funded projects, with the "National Environmental Policy Act" (NEPA) 42 U.S.C. § 4321 et seq. The GRANTEE agrees to comply with Washington State Executive Order 21-02, Archaeological and Cultural Resources, and for federally funded projects, with Section 106 of the National Historic Preservation Act of 1966.
- E. **Permitting.** The GRANTEE agrees to be solely responsible for securing all required Federal, State and/or local permits as needed to complete the Project.
- F. Except when a federal statute or regulation preempts state or local law, no provision of the AGREEMENT shall require the GRANTEE to observe or enforce compliance with any provision, perform any other act, or do any other thing in contravention of state or local law. If any provision or compliance with any provision of this AGREEMENT violates state or local law or would require the GRANTEE to violate state or local law, the GRANTEE agrees to notify WSDOT immediately in writing. Should this occur, WSDOT and the GRANTEE agree to make appropriate arrangements to proceed with or, if necessary, expeditiously, terminate the AGREEMENT.

Section 22

Civil Rights

- A. The GRANTEE shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any WSDOT-assisted contract or in the administration of its public transportation services.
- B. If the GRANTEE receives federal funds through WSDOT Public Transportation Division for this project, when advertising the GRANTEE must notify all bidders that it will affirmatively ensure that disadvantaged business enterprises will be afforded full and fair opportunity to submit bids and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Section 23
Accounting Records

- A. **Project Accounts.** The GRANTEE agrees to establish and maintain for the Project either a separate set of accounts or separate accounts within the framework of an established accounting system that can be identified with the Project. The GRANTEE agrees that all checks, payrolls, invoices, contracts, vouchers, orders, or other accounting documents pertaining in whole or in part to the Project shall be clearly identified, readily accessible, and available to WSDOT upon request, and, to the extent feasible, kept separate from documents not pertaining to the Project.
- B. **Documentation of Project Costs and Program Income.** The GRANTEE agrees to support all allowable costs charged to the Project, including any approved services contributed by the GRANTEE or others, with properly executed payrolls, time records, invoices, contracts, or vouchers describing in detail the nature and propriety of the charges. The GRANTEE also agrees to maintain accurate records of all program income derived from implementing the Project.

Section 24
Audits, Inspection and Retention of Records

- A. This provision shall survive termination of this AGREEMENT.
- B. **Submission of Proceedings, Contracts, Agreements, and Other Documents.** During the Term of the Agreement as discussed in **Section 5** and for six (6) years thereafter, the GRANTEE agrees to retain intact and to provide any data, documents, reports, records, contracts, and supporting materials relating to the Project as WSDOT may require. Project closeout does not alter these recording and record-keeping requirements. Should an audit, enforcement, or litigation process be commenced, but not completed, during the aforementioned six (6) year period the GRANTEE's obligations hereunder shall be extended until the conclusion of that pending audit, enforcement, or litigation process.
- C. **General Audit Requirements.** The GRANTEE agrees to obtain any other audits required by WSDOT at the GRANTEE's expense. Project closeout will not alter the GRANTEE's audit responsibilities.
- D. **Inspection.** The GRANTEE agrees to permit WSDOT, and the State Auditor, or their authorized representatives, to inspect all Project work materials, payrolls, maintenance records, and other data, and to audit the books, records, and accounts of the GRANTEE and its contractors pertaining to the Project. The GRANTEE agrees to require each third-party contractor to permit WSDOT, the State Auditor, or their duly authorized representatives, to inspect all work, materials, payrolls, maintenance records, and other data and records involving that third-party contract, and to audit the books, records, and accounts involving that third-party contract as it affects the Project.

Section 25
Loss or Damage to the Project

- A. This provision shall survive termination of this AGREEMENT.
- B. The GRANTEE, at its own expense, shall cover any loss, theft, damage, or destruction of the Project's rolling stock, equipment, facilities, and/or infrastructure for the duration of the Project's useful life using either of the following methods:

1. The GRANTEE shall maintain property insurance for rolling stock, equipment, facilities, and/or infrastructure adequate to cover the value of the Project; the GRANTEE shall supply a copy of the Certificate of Insurance specifying such coverage to WSDOT with the first request for reimbursement, and supply proof of renewal annually thereafter; or
 2. The GRANTEE shall certify that it has self-insurance and provide a written certificate of self-insurance to WSDOT with the first request for claim reimbursement, and annually thereafter. The GRANTEE will cover from its own resources the costs of repairing or replacing any Project facilities, associated equipment, and/or infrastructure if it is stolen, damaged, or destroyed in any manner.
- C. If the damage to the Project does not result in a total loss, payments for damage shall be paid directly to the GRANTEE. The GRANTEE shall, within thirty (30) days, either:
1. Devote all the insurance proceeds received to repair the Project and place it back in service, and the GRANTEE shall, at its own expense, pay any portion of the cost of repair which is not covered by insurance; or
 2. In the event the GRANTEE is certified to self-insurance, devote all funds necessary to repair the Project and place it back into service.
- D. If the Project is a total loss the insurance proceeds or equivalent shall be paid directly to the GRANTEE, and within fifteen (15) days the GRANTEE shall pay WSDOT its proportionate funded share of such proceeds received. The GRANTEE shall within sixty (60) days of loss, theft, or damage, notify WSDOT that it either:
1. Intends to replace the lost rolling stock, equipment, facilities, and/or infrastructure; or
 2. Does not intend to replace the lost rolling stock, equipment, facilities, and/or infrastructure. In this case, WSDOT will require the GRANTEE to reimburse WSDOT for the proportional Federal and/or State funded share of the insurance proceeds.
- E. Coverage, if obtained or provided by the GRANTEE in compliance with this section, shall not be deemed as having relieved the GRANTEE of any liability in excess of such coverage as required by the limitation of liability section of this AGREEMENT, or otherwise.

Section 26

Liens on the Project

- A. This provision shall survive termination of this AGREEMENT.
- B. WSDOT will maintain a copy of vehicle registrations for all funded vehicles under this agreement and oversight responsibility on those vehicles through their minimum useful life. The GRANTEE agrees that it shall not use Project Assets or any portion thereof as collateral, nor shall the GRANTEE encumber the Project in any way without the consent of WSDOT. If the GRANTEE determines to discontinue the use of any Project Asset before the end of its minimum useful life, it shall consult with WSDOT as to appropriate disposition alternatives, including transferring the use of the Project Asset to another agency for purposes consistent with the original grant award or reimbursing WSDOT for its proportional grant funded share of the disposal price. The GRANTEE shall follow the terms stated in **Sections 15 and 16** regarding the use and disposal of the Project and/or any portion thereof.

Section 27
Limitation of Liability

- A. This provision shall survive termination of this AGREEMENT.
- B. The GRANTEE shall indemnify, defend, and hold WSDOT, its agents, employees, and officers harmless from and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs (hereinafter referred to collectively as "claims"), of whatsoever kind or nature brought against WSDOT, arising out of, in connection with or incident to this AGREEMENT and/or the GRANTEE's performance or failure to perform any aspect of this AGREEMENT. This indemnity and defense provision applies to all claims against WSDOT, its agents, employees, and officers arising out of, in connection with, or incident to the negligent acts or omissions of the GRANTEE, its agents, employees, officers, and contractors and subcontractors of any tier. Provided, however, that nothing herein shall require the GRANTEE to indemnify, defend, and hold harmless or defend WSDOT, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of WSDOT, its agents, employees or officers; and provided further that if such claims result from the concurrent negligence of (a) the GRANTEE its employees, agents, officers or contractors and (b) the STATE, its employees or authorized agents, or involves those actions covered by RCW 4.24.115, the indemnity and defense provisions provided herein shall be valid and enforceable only to the extent of the negligence of the GRANTEE, its employees, officers, authorized agents, and/or contractors.
- C. The GRANTEE shall be deemed an independent contractor for all purposes, and the employees of the GRANTEE or its contractors and subcontractors and the employees thereof, shall not in any manner be deemed to be employees of WSDOT.
- D. The GRANTEE agrees that its obligations under this AGREEMENT extend to any claim, demand, and/or cause of action by, or on behalf of its employees or agents while performing under this AGREEMENT. For this purpose, the GRANTEE, by MUTUAL NEGOTIATION, hereby waives any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions in Title 51 RCW.
- E. In the event either the GRANTEE or WSDOT incurs attorney's fees, costs or other legal expenses to enforce the provisions of this section of this AGREEMENT against the other PARTY, all such fees, costs, and expenses shall be recoverable by the prevailing PARTY.

Section 28
Personal Liability & WSDOT Advice

- A. **Personal Liability of Public Officers**, no officer or employee of WSDOT shall be personally liable for any acts or failure to act in connection with this AGREEMENT, it being understood that in such matters he or she is acting solely as an agent of WSDOT.
- B. **WSDOT Advice**, the GRANTEE bears complete responsibility for the administration and success of the Project as it is defined by this AGREEMENT and any amendments thereto. If the GRANTEE solicits advice from WSDOT on problems that may arise, the offering of WSDOT advice shall not shift the responsibility of the GRANTEE for the correct administration and success of the Project, and WSDOT shall not be held liable for offering advice to the GRANTEE.

Section 29
Forbearance by WSDOT Not a Waiver

Any forbearance by WSDOT in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any such right or remedy.

Section 30
Lack of Waiver

In no event shall any WSDOT payment of funds to the GRANTEE constitute or be construed as a waiver by WSDOT of any GRANTEE breach, or default. Such payment shall in no way impair or prejudice any right or remedy available to WSDOT with respect to any breach or default.

Section 31
Agreement Modifications

Either PARTY may request changes to this AGREEMENT. Any changes to the terms of this AGREEMENT must be mutually agreed upon and incorporated by written amendment to this AGREEMENT. Such written amendment to this AGREEMENT shall not be binding or valid unless signed by persons authorized to bind each of the PARTIES. Provided, however, that changes to the federal award identification number, DUNS, project title, federal ID number, CFDA number, milestones, UPIN the contact person of either PARTY, or dollar amount changes that do not affect the Project total cost, will not require a written amendment, but will be approved and documented by WSDOT through an administrative revision. WSDOT shall notify the GRANTEE of the revision in writing.

Section 32
Disputes

- A. **Disputes.** Disputes, arising in the performance of this AGREEMENT, which are not resolved by agreement of the PARTIES, shall be decided in writing by the WSDOT Division's Assistant Director or designee. This decision shall be final and conclusive unless within ten (10) days from the date of GRANTEE'S receipt of WSDOT's written decision, the GRANTEE mails or otherwise furnishes a written appeal to the Director of the WSDOT Public Transportation Division or the Director's designee. The GRANTEE's appeal shall be decided in writing by the Director of the WSDOT Public Transportation Division within thirty (30) days of receipt of the appeal by the Director of the WSDOT Public Transportation Division or the Director's designee. The decision shall be binding upon the GRANTEE, and the GRANTEE shall abide by the decision.
- B. **Performance During Dispute.** Unless otherwise directed by WSDOT, GRANTEE shall continue performance under this AGREEMENT while matters in dispute are being resolved.
- C. **Claims for Damages.** Should either PARTY to this AGREEMENT suffer injury or damage to person, property, or right because of any act or omission of the other PARTY or any of that PARTY's employees, agents or others for whose acts it is legally liable, a claim for damages therefore shall be made in writing to such other PARTY within thirty (30) days after the first observance of such injury or damage.

- D. Rights and Remedies.** All remedies provided in this AGREEMENT are distinct and cumulative to any other right or remedy under this document or afforded by law or equity, and may be exercised independently, concurrently, or successively and shall not be construed to be a limitation of any duties, obligations, rights and remedies of the PARTIES hereto. No action or failure to act by WSDOT or GRANTEE shall constitute a waiver of any right or duty afforded any of them under this AGREEMENT, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

Section 33 Termination

- A. Termination for Convenience.** WSDOT and/or the GRANTEE may suspend or terminate this AGREEMENT, in whole or in part, and all or any part of the financial assistance provided herein, at any time by written notice to the other PARTY. WSDOT and the GRANTEE shall agree upon the AGREEMENT termination provisions including but not limited to the settlement terms and conditions, and in the case of partial termination the portion to be terminated. Written notification must set forth the reasons for such termination, the effective date, and in case of a partial termination the portion to be terminated. However, if, in the case of partial termination, WSDOT determines that the remaining portion of the award will not accomplish the purposes for which the award was made, WSDOT may terminate the award in its entirety. The PARTIES may terminate this AGREEMENT for convenience for reasons including, but not limited to, any of the following:
1. The requisite funding becomes unavailable through the failure of appropriation or otherwise.
 2. WSDOT determines, in its sole discretion, that the continuation of the Project would not produce beneficial results commensurate with the further expenditure of funds.
 3. The GRANTEE is prevented from proceeding with the Project as a direct result of an Executive Order of the President with respect to the prosecution of a war or in the interest of national defense; or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
 4. The GRANTEE is prevented from proceeding with the Project because of a temporary, preliminary, special, or permanent restraining order or injunction of a court of competent jurisdiction where the issuance of such order or injunction is primarily caused by the acts or omissions of persons or agencies other than the GRANTEE.
 5. The State Government or WSDOT determines that the purposes of the statute authorizing the Project would not be adequately served by the continuation of financial assistance for the Project.
 6. In the case of termination for convenience under subsections A.1-5 above, WSDOT shall reimburse the GRANTEE for all costs payable under this AGREEMENT that the GRANTEE properly incurred prior to termination. The GRANTEE shall promptly submit its claim reimbursement to WSDOT. If the GRANTEE has any property in its possession belonging to WSDOT, the GRANTEE will account for the same and dispose of it in the manner WSDOT directs.

Termination for Default. WSDOT may suspend or terminate this AGREEMENT for default, in whole or in part, and all or any part of the financial assistance provided herein, at any time by written notice to the GRANTEE, if the GRANTEE materially breaches or fails to perform any of the requirements of this AGREEMENT, including:

7. Take any action pertaining to this AGREEMENT without the approval of WSDOT, which under the procedures of this AGREEMENT would have required the approval of WSDOT.
 8. Jeopardizes its ability to perform pursuant to this AGREEMENT, United States of America laws, Washington state laws, or local governmental laws under which the GRANTEE operates.
 9. Failure to perform the Project or any part thereof including, but not limited to:
 - a) Failure to build the Project according to the design specifications and all applicable building code required standards.
 - b) Failure to remedy all material defects in the performance of the Project and correct all faulty workmanship by the GRANTEE or its contractors and subcontractors in a timely manner.
 - c) Failure to take any necessary and reasonable action which could affect the ability of the Project to perform its designated function or takes any action which could shorten its useful life for Project use or otherwise.
 - d) Failure to make reasonable and appropriate use of the Project's real property, facilities, equipment, and/or infrastructure.
 10. Fails to make reasonable progress on the Project or other violation of this AGREEMENT that endangers substantial performance of the Project.
 11. Fails to perform in the manner called for in this AGREEMENT, or fails to comply with or, is in material violation of, any provision of this AGREEMENT. WSDOT shall serve a notice of termination on the GRANTEE setting forth the manner in which the GRANTEE is in default hereunder. If it is later determined by WSDOT that the GRANTEE had an excusable reason for not performing, such as events which are not the fault of or are beyond the control of the GRANTEE, such as a strike, fire or flood, WSDOT may: a) allow the GRANTEE to continue work after setting up a new delivery of performance schedule, or b) treat the termination as a termination for convenience.
- B. WSDOT, in its sole discretion may, in the case of a termination for breach or default, allow the GRANTEE ten (10) business days, or such longer period as determined by WSDOT, in which to cure the defect. In such cases, the notice of termination will state the time period in which cure is permitted and other appropriate conditions. If the GRANTEE fails to remedy to WSDOT's satisfaction the breach or default within the timeframe and under the conditions set forth in the notice of termination, WSDOT shall have the right to terminate this AGREEMENT without any further obligation to GRANTEE. Any such termination for default shall not in any way operate to preclude WSDOT from also pursuing all available remedies against GRANTEE and its sureties for said breach or default.
- C. In the event that WSDOT elects to waive its remedies for any breach by GRANTEE of any covenant, term, or condition of this AGREEMENT, such waiver by WSDOT shall not limit WSDOT's remedies for any succeeding breach of that or of any other term, covenant, or condition of this AGREEMENT.

Section 34
Venue and Process

In the event either PARTY deems it necessary to institute legal action or proceeding to enforce any right or obligation under this AGREEMENT, the PARTIES hereto agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Thurston County. The PARTIES agree that the laws of the State of Washington shall apply.

Section 35
Changed Conditions Affecting Performance

The GRANTEE hereby agrees to immediately notify WSDOT in writing of any change in conditions or law, or of any other event, including any current or prospective dispute, which may adversely affect WSDOT's interest in the Project or affect the GRANTEE's ability to perform the Project in accordance with the provisions of this AGREEMENT.

Section 36
Subrogation

- A. Subrogation. WSDOT may require the GRANTEE to assign to WSDOT all rights of recovery against any person or organization for loss, to the extent of WSDOT's loss. Upon assignment, the GRANTEE shall execute, deliver, and do whatever else is reasonably necessary to secure WSDOT's rights. The GRANTEE shall do nothing after any loss to intentionally prejudice the rights of WSDOT.
- B. Duties of the GRANTEE. If WSDOT has exercised its right of subrogation, the GRANTEE shall cooperate with WSDOT and, upon WSDOT's request, assist in the prosecution of suits and enforce any right against any person or organization who may be liable to WSDOT due to damage of Project Equipment. The GRANTEE shall attend hearings and trials as requested by WSDOT, assist in securing and giving evidence as requested by WSDOT, and obtain the attendance of witnesses as requested by WSDOT.

Section 37
Severability

If any covenant or provision of this AGREEMENT shall be adjudged void, such adjudication shall not affect the validity or obligation of performance of any other covenant or provision, or any part thereof, which in itself is valid if such remainder conforms to the terms and requirements of applicable law and the intent of this AGREEMENT. No controversy concerning any covenant or provision shall delay the performance of any other covenant or provision except as herein allowed.

Section 38
Counterparts

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect.

Section 39
Complete Agreement

This document contains all covenants, stipulations, and provisions agreed upon by the PARTIES. No agent or representative of WSDOT or the GRANTEE has authority to make, and neither WSDOT nor the GRANTEE shall be bound by or be liable for, any statement, representation, promise or agreement not set forth herein or made by written amendment hereto.

Section 40
Order of Precedence

Any conflict or inconsistency in this AGREEMENT and its attachments will be resolved by giving documents precedence in the following order:

1. Federal Law
2. Exhibit I, Summary of Federal Requirements, if applicable
3. State Law
4. This AGREEMENT
5. The GUIDEBOOK

Section 41
Agreement Close Out

The GRANTEE shall notify WSDOT if the AGREEMENT is completed prior to the end date set forth in the caption space header titled "Term of Agreement" by written notification and in its capital Quarterly Status Report, as referenced in the GUIDEBOOK, and any amendments thereto, for the quarter in which the project is completed. WSDOT will send a closeout letter to the GRANTEE.

Section 42
Execution

This AGREEMENT is executed by the Director, Public Transportation Division, State of Washington, Department of Transportation, or the Director's designee, not as an individual incurring personal obligation and liability, but solely by, for, and on behalf of the State of Washington, Department of Transportation, in the capacity as Director, Public Transportation Division, or as a designee.

Section 43
Binding Agreement

The undersigned acknowledge that they are authorized to execute this AGREEMENT and bind their respective agency(ies) and/or entity(ies) to the obligations set forth herein.

IN WITNESS WHEREOF, the PARTIES hereto have executed this AGREEMENT the day and year signed last below.

WASHINGTON STATE
DEPARTMENT OF TRANSPORTATION

GRANTEE

Sayma Rahman

Authorized Representative
Public Transportation Division,
WSDOT



Authorized Representative

Mayor

Title

Cassie Franklin

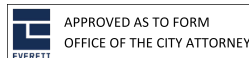
Print Name

08/25/2025

Date

08/25/2025

Date



Attest:













PTD1158 WSDOT Bus Charging at Everett Station_SD


Final Audit Report

2025-08-25

Created:	2025-08-21
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEsBz6EXDsxA7JkjNSkZcqr4_qAbz4I7

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Signature Date: 2025-08-25 - 4:06:01 PM GMT - Time Source: server

 Agreement completed.

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